

WEBSTER ELEMENTARY SCHOOL

RETURN TO LEARN PLAN

Traditional Learning Model Procedures
Blended Learning Model Procedures
Remote Learning for All Procedures



School Leadership Team Members:

Brad Arnold - Custodian
Susie Benson - General Education Teacher
Amanda Biggs - SPED Teacher
Ina Bowling - General Education Teacher
Shannan Haacke - SPED Teacher
Robert Kiser - Custodian
Jackie Mitchell - General Education Teacher
Carrie Rose - Educational Assistant
Christina Schaeffer - Educational Assistant
Alison Schumacher - PrincipalBE
Sheila Shea - Secretary
Jenny Spurgeon - General Education Teacher

Our vision of Webster School is for all students to become lifelong learners as well as respectable, responsible citizens. Our students will realize their full potential as they grow to take their places in society as productive citizens, contributing to their communities and the world at large.

Traditional Learning Model and Blended Learning Model Procedures

*Prior to the start of school the following trainings will be completed (virtual training and pre recorded videos) by CEA and CEAA members:

- Safety
- Cleaning and Disinfecting
- Handwashing

*All staff, students, and families will follow the [CDC](#) and [IDPH Guidelines](#)

ARRIVAL

- Prior to arrival students/families will conduct online survey
- Students must have masks on before entering the building (Teachers/staff will be equipped with extras if needed)
- Students will enter the building at specific doors with the help of relief aides and other available staff (Title I, Ed. Assistants, etc.)

Grade	Entry Location	Supervision
Pre-K	Boerner & Elliff/Lewis at door 8 by cafeteria, McCarty at classroom door, EC by gym	-----
Kindergarten	Back, cafeteria door	Staci and Erinn
Grade 1	Side, playground door	Sarah
Grade 2	Back, cafeteria door	Staci and Erinn
Grade 3	Side, playground door	Sarah
Grade 4	Front, South office door	Margo
ALL Bus Riders	Auditorium doors	Title I, Hailey, Ed. Assistance

- All inclusive SPED and ED students will be dropped off in enter through the North office doors and will proceed directly to class under supervision by SPED assistants
- Students will pick up breakfast located on table by specific entrances and report directly to classrooms
- Students will enter the building by using visual guides on the floor and wall marking six foot intervals
- Teachers and staff will wear gloves when opening doors so as to not contaminate the door handle/bar
- Students will not be permitted to touch doors

- Door handles will be sanitized at 8:00 (All students entering the building after 8:00 will come through the office and office sanitizing procedures will be followed.)
- The office area will be wiped down every thirty minutes after student arrival, starting at 8:05am
- In inclement weather, tents are being requested for student shelter
- Students will sanitize their hands as they enter the rooms
- Parents are encourage to social distance when dropping off students

BREAKFAST (pending August 5 meeting)

- No one will be entering the cafeteria
- Tables will be set up at all entrances and student will take a breakfast to the classroom to eat
- Teachers will stay with the students in their classroom
- Students all use hand sanitizer prior to eating
- Face masks will be stored in a paper sack when removed for eating
- Eat breakfast at assigned desk/space
- Students with food allergies will eat in a safe area, washed before and after, and diabetics will be appropriately monitored.
- Put mask back on
- Students all use hand sanitizer after eating
- Staff will disinfect desk/work space prior to instruction
- Additional staff member will monitor hallway/restroom once breakfast has been eaten
- Large trash cans will be placed at the end of each hall for food/breakfast trash disposal

CLASSROOM

- Areas will be clearly marked to show students where to wait, sit, or stand with six-foot spacing
- Desks will be spaced six feet apart or to the greatest extent possible, facing the same direction
- Students will have assigned seats
- Teacher desks need to face the same direction as the student desks
- School supplies should not be shared and each student should have their own supplies, with storage to keep them separated
- Students must store their supplies in separate containers. (Examples include plastic containers, chair pockets, book boxes, etc.)
- Teachers will have a cleaning plan to sanitize educational materials and equipment after use
 - Tub set aside for materials that are waiting to be cleaned
 - Student routines established to wipe down materials after each use
- Off limit areas will be marked
- Classes will be encouraged to utilize outside areas
- Teachers will determine how backpacks will be stored

- If lockers are separated into sections, students can use them; however, the teacher must have a plan in place for students taking turns going into the locker
- Restroom schedules will be posted by the door
- Hand sanitizer will be readily available at all entrances/exits
- Signs reminding students of hand washing/sanitizing procedures and reminders about not sharing materials will be visible
- Students and teachers will wipe down areas every hour
 - Ms. Sheila will make an all call at the top of each hour
- Students will use handwashing/sanitize protocol upon leaving the classroom and upon returning
- Teachers are encouraged to push/in for special area reasons to limit student interactions

CLEANING/SANITIZING

- Cleaning/sanitizing must be performed consistently every school day
- Teachers will wipe down areas every hour
 - Ms. Sheila will make an all call at the top of each hour
- Classrooms will have sanitization/social distancing signage (provided by the district) posted in the classrooms
- Disinfectant wipes will be near the phone, intercom, and copy machines for sanitization after each use by the user
- Thorough cleaning of common areas and classrooms will be completed nightly by custodial staff
- Teachers and educational assistants will wipe down tables/desks after breakfast, before and after lunch to allow a midday cleaning and appropriate cleaning around food consumption
- Water bottle filling stations will be wiped down midday by relief aides
- All playground equipment will be sanitized by relief aides or custodians after each use
- Teachers will be provided with the following equipment/materials to store in rooms (extra items are available upon request)
 - Gloves
 - Disinfectant wipes
 - Disinfectant spray
 - Hand sanitizer
 - Technology approved disinfectant

CHROMEBOOK CARTS

- Each student will be assigned his/her own chromebook
- Chromebooks must be sanitized with cleaning supplies that are approved by the technology staff
- Sanitization will occur between transition times (times will vary depending on recess, PE/music, and lunch schedules)

DISMISSAL

- Assigned areas and different doors for each grade level parent pick up will be utilized

Grade	Location	Supervision
Pre-K	Boerner & Elliff/Lewis at door 8 by cafeteria, McCarty at classroom door, EC by gym	-----
Kindergarten	Auditorium doors (1:00)	Classroom teacher and Sarah
Grade 1	Side playground door (12:55)	Classroom teacher and Margo
Grade 2	Front, South door (12:55)	Classroom teacher and Title I
Grade 3	Side playground door (1:00)	Classroom Teacher and Margo and Title I
Grade 4	Front, South office door (1:00)	Classroom teacher and Title I
ALL Bus Riders	Back, cafeteria doors (1:00)	Hailey and Ed.Assistants

- Students will follow teacher/staff out of the building using visual guides on the floor and wall marking six foot intervals
- All inclusive SPED and ED students will be dismissed from the side, gym door
- Teachers and staff will wear gloves when opening doors so as to not contaminate the door handle/bar
- When all students are exiting, teachers will prop the door open to prevent each child from touching the door handle/bar
- In inclement weather, tents are being requested for student shelter
- Bus riders will exit the building with relief aides out of cafeteria basement doors at 1:00pm
- Parents are encourage to social distance when dropping off students

HALLWAY TRAFFIC

- Students and staff will follow arrows on floor designating flow of traffic
- Facemasks will be worn in the hallway
- Weather permitting, ground level classrooms will use outside routes for transitions

- Students and staff will sanitize and disinfect the room with spray and/or wipes before and after transition times (times will vary depending on recess, PE/music, and lunch schedules)

ISOLATION ROOM - STUDENT

- The music room (108) will be used for sick students
- When sending an ill student to the nurse, staff will notify the office and the nurse prior to the student being sent and give reasoning
- A student will not be permitted to visit the room 108 without a directive from the nurse
- A student will be placed in the isolation room (room 108) if a student exhibits a fever or respiratory issues
- If a student is in the isolation room (room 108), the health staff will supervise the student
 - If no health staff is present, a non-certified employee or an at will employee will supervise the student
 - Any staff member monitoring or evaluating possible cases will wear full PPE (gown, gloves, eye protection, medical grade mask)
 - All hard surfaces in the room will be sanitized after twenty four hours (or the longest extent possible)
 - If multiple students are in the room, they will be spaced at least 6 feet apart
- Students will remain in isolation/quarantine room until they are picked up by a guardian
- Teachers will be notified if a student is sent home sick
- One no-touch thermometer will be kept in the nurse's office and the other will be kept in the office
- The nurse will perform the health screenings

ISOLATION ROOM - STAFF

- If a staff member becomes sick and needs to leave, they are to report to the building administrator
- The school nurse will document symptoms
- Teachers will be made aware of CUSD#10 COVID-19 Comprehensive Health Office Return to School Guidelines and Sick day guidelines

LUNCH (pending August 5 meeting)

- No one will be entering the cafeteria
- Class will be encouraged to eat outside, weather permitting
- Food will be delivered to each classroom by relief aides and Sodexo (if possible)
- Large trash cans will be placed at the end of each hall for trash disposal
- Classroom Teachers and one additional staff member will be assigned to each classroom to relieve the teacher to use the restroom and get his/her lunch
- Additional staff member will monitor hallway/restroom once lunch has been eaten

- Lunch counts will occur at the beginning of the day
- Students all use hand sanitizer prior to eating
- Face masks will be stored in a paper sack when removed for eating or outdoor recess
- Eat lunch at assigned desk/space
- Students with food allergies will eat in a safe area, washed before and after, and diabetics will be appropriately monitored.
- Put mask back on
- Students all use hand sanitizer after eating
- Disinfect desk/work space (times will vary depending on lunch schedule)
- Teachers will stay with the students in their classroom

MASKS and PPE

- All students and staff will wear masks unless outside and six feet apart
 - Mask Protocols - treated as a dress code violation, specifically for outright refusal with the understanding that many young children will struggle with this.
 1. Talk to Student
 2. Contact Parent
 3. Further action such as parent pick up
 - a. CONSEQUENCE FOR DRESS CODE VIOLATIONS

Students will be required to comply with dress and grooming guidelines (which may include changing clothing, wearing loaner clothes or being sent home).
- Students may learn proper use of face mask through teacher instruction, video training, and/or discussion with the school nurse

MASTER SCHEDULE

[Webster 2020-2021 Master Schedule 4 Day](#)

NURSE OFFICE

- Staff is encouraged to handle minor, non-ill symptoms within the classroom - lost tooth, bandaids, etc. (will supplies be provided)
- When sending an ill student to the nurse, staff will notify the office and the nurse prior to the student being sent and give reasoning
- A note must be provided to the students from the nurse to return to class
- The nurse's office will be used for students needing special services (i.e. feedings, toileting care, etc.)
- The front office (secretary) will provide ice packs and band aids as needed for non-emergencies
- The nurse will perform the health screenings
- The principal will assist with daily prescription medications

OFFICE AREA

- Only 1 “family” and/or person should be allowed in the vestibule at all times
- The delivery of USPS/UPS/FEDEX packages should be left outside instead of the office and package will be disinfected prior to delivery
- Prior to sending any student to the office the staff member needs to buzz the office to notify the office
- When a student is late, that child’s temperature must be taken (in the office) before the parent leaves regardless of the tardiness reason
- Parents signing out students early can wait outside, weather permitting after signing out the child
- The office area (hard surfaces) will be sanitized every thirty minutes starting at 8:05am

OPEN HOUSE/ORIENTATION

- Teachers will make appointments with individual parents or small groups
 - Tuesday, August 18, 2020 (11-7)
 - Wednesday, August 19, 2020 (9-2)
- Teachers will review the use of technology including parent pick up procedures, daily health verification, DOJO, Google Classroom, Hot Spot accessibility if applicable, safety requirements and procedures in the classroom and throughout the building
- Thursday students would begin on Aug. 20 and Friday students on Aug. 21

PE/MUSIC (See Master Schedule)

- PE/music class will take place inside the classroom
- The PE/music teacher will sanitize his/her hands upon entering the room
- All procedures/protocol for classroom teachers will still take place with special area teachers
- No materials/equipment will be shared
- Masks must be worn while singing
- Schedules will be comprised to include time to sanitize student workspace
- The PE/music teacher will sanitize his/her hands upon exiting the room

RECESS (See Master Schedule)

- Each class will receive a fifteen minute recess provided by relief aides

Grade	Exit/Entry Location	Supervision
Pre-K	-----	-----
Kindergarten	Back, cafeteria door	Staci and Erinn

Grade 1	Side, playground door	Staci and Erinn
Grade 2	Back, cafeteria door	Staci and Erinn
Grade 3	Side, playground door	Hailey and Margo
Grade 4	Side, playground door	Hailey and Sarah

- Students will use hand washing/sanitizer protocol upon leaving the classroom and upon returning
- All persons will wear face coverings unless outside and six feet apart
- Students will follow teacher/staff into and out of the building using visual guides on the floor and wall marking six foot intervals
- Students will be permitted to use the playground equipment on specific days
 - Grades K, 2, 4 - Tuesdays and Thursday (one class per day)
 - Grades 1 and 3 - Wednesday and Friday (one class per day)
- Playground equipment will be sanitized by maintenance staff or relief aides between each class
- Relief aides will drop off and pick up students to/from the playground

RELATED SERVICES

- Parents of non-Webster students receiving OT/PT/speech services will be permitted to wait in the lobby for their child; however parents will be encouraged to wait outside
- The OT/PT/speech therapist will escort students to and from each location
- Office cleaning and sanitizing procedures will be in place
- See OFFICE AREA procedures

RESPONSIBILITIES

TEACHER/STAFF	STUDENT	PARENT
<ul style="list-style-type: none"> ● Wear face coverings at all times ● Wipe down personal spaces before, during (recess), and after school ● Follow hand hygiene instructions and/or wear gloves ● Follow high touch learning protocols to 	<ul style="list-style-type: none"> ● Wear face coverings at all times (outside recess and outside PE are the only exceptions and students are 6 or more feet apart) ● Follow hand hygiene instructions (when leaving a room and 	<ul style="list-style-type: none"> ● Wear face coverings at all times ● Parents will fill out online form/survey and do temperature checks prior to entering building ● Parents will not be permitted into the building during drop off and pick up times

<p>wipe down areas after use (where can I find these to help reassure my “nervous” parents?)</p> <ul style="list-style-type: none"> • Any staff member that develops symptoms while at school must notify the principal immediately for further instructions • Follow the <u>CDC</u> and <u>IDPH Guidelines</u> 	<p>upon entering a new location)</p> <ul style="list-style-type: none"> • Use the visual guides on the floor and wall maintaining a distance of six feet from another person • Bring own supplies including a water bottle to class daily • Do not share personal materials with any other person 	<ul style="list-style-type: none"> • Parents of non-Webster students receiving OT/PT/speech services will be permitted to wait in the lobby for their child; however parents will be encouraged to wait outside • The OT/PT/speech therapist will escort students to and from each location • Students will use handwashing/sanitize protocol upon leaving the classroom and upon returning
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RESTROOM

- Restroom breaks will be scheduled by hallway on a teacher created schedule
- Restrooms will be cleaned as needed by CUSD#10 maintenance staff, staff, students as needed
- Students will use every other stall/sink to ensure proper distancing
- Stalls and sinks out of use will be marked with CAUTION tape
- Students will follow teacher/staff to the restrooms using visual guides on the floor and wall marking six foot intervals
- Teachers and students will assist the maintenance staff by wiping down the faucets upon leaving
- Signs will be hung on the outside of the restroom notifying the custodian and other students and staff if the restroom has been sanitized
- Teach, Model, and Reteach Bathroom Expectations - Show Videos
 - 1) Dispose of Trash
 - 2) Wipe Down Sinks and Handles after Each Class
 - 3) Wipe Down Water Fountain After Each Class
 - 4) Proper Handwashing Techniques

ROSTERS

- Students will be divided by alphabet into a Tues./Thurs. group and a Wed./Fri. group
- Priority for adjustments will be given to families with different last names in the same house
- Students with EE code 003 will be invited to attend all 4 days with additional Rtl students added following appropriate assessments

SIGN INFORMATION

- Face covering usage
- Health screening info at each location
- PPE and Health Procedures
- Physical distancing importance
- Physical distancing markings on floor and walls
- Off limit areas
- Visitor Policy guidelines
- No sharing of personal items

SIGN LOCATIONS - Will be placed at multiple locations to remind students and staff of proper protocols and procedures

- Entry and exit locations
- Restrooms
- Classrooms
- Hallways
- Office area
- Common areas

SNACKS/MEALS

- Face masks will be stored in a paper sack when removed for eating or outdoor recess
- Teachers should review building food procedures and have a plan in place for their individual classroom food procedures
- Classroom food areas should be cleaned and sanitized after meal time
- Students with food allergies will eat in a safe area, washed before and after, and diabetics will be appropriately monitored.

MISCELLANEOUS

- STREAM lab, sensory rooms, and cafeteria will be off limits and will be marked accordingly
- Storage area for extra furniture will be available for staff

Remote Learning for All Procedures

*Prior to the start of school the following trainings will be completed (virtual training and pre recorded videos) by CEA and CEAA members:

- Safety
- Cleaning and Disinfecting
- Handwashing

*All staff, students, and families will follow the [CDC](#) and [IDPH Guidelines](#)

OPEN HOUSE / ORIENTATION / DEVICE DISTRIBUTION

- Teachers will make appointments via Google Meets or Zoom with individual parents or small groups
 - 11-7 on Tuesday, August 18, 2020
 - 9-2 on Wednesday, August 19, 2020
- Teachers will review the use of technology including DOJO, Google Classroom, all educational expectations, safety requirements, and attendance procedures
- Chromebooks would be distributed at this time
- All students would start with remote learning on Thursday, August 20, 2020

SAFETY PROTOCOLS/PROCEDURES FOR EVENT

- No more than four families (8 people) per classroom at one time
- Tables will be spread out and disinfected after each appointment
- Families will complete a visitor Covid-19 screening prior to entering. (See Attached)
- Temperatures will be taken prior to entering
- Masks will be worn by all participants in the meeting
- Families will adhere to signage throughout buildings (one way hallways, stairwells, enter/exits doors)

TEACHER AVAILABILITY

- Teachers will periodically monitor their email and respond to questions between the hours of 8:00 a.m. and 1:00 p.m.
- Teachers will be available outside of these hours by appt. only
- Questions will be responded to individually or in a mass communication using district approved electronic resources
- Teachers will use various means to stay connected with students, including: webpage updates, Google Classroom updates, ClassDojo, emails, phone calls, Remind updates, etc., to help the instructor connect with, reassure, and provide students with feedback and encouragement
- Students have flexibility to complete their assignments at any time

ATTENDANCE

- Attendance will be taken daily. The preferred method of collecting attendance is always a one-to-one daily connection between the teacher and the student. However, we recognize that this method is not available or practical for all districts and student scenarios under the COVID-19 conditions. We encourage and suggests several ideas for how classroom teachers can collect and count a student as present when the one-to-one daily connection is not practical:
 - Video conference “check-ins”
 - Wellness checks coupled with a question on student engagement/participation in lessons
 - Phone calls coupled with a question on student engagement/participation in lessons
 - Text messages or email communications coupled with a question on student engagement/participation in lessons
 - Packet collection by school personnel

GRADING

- Webster ELeментарy School will use the district’s traditional grading policy for both remote and blended learning
- Students will be expected to complete all assignments, assessments, and projects in a timely manner
- All assignments will be graded when appropriate and students will be provided with feedback on each graded assignment
- The district will provide teachers and students with the appropriate resources to complete assignments
- Students will receive a midterm grade and follow the district's grading calendar

INCOMPLETE

- Students can only receive an incomplete grade when a situation occurs that is beyond their control
- Students who encounter long-term illness while engaged in remote only learning will have an opportunity to make up their assignments, assessments, and projects
- The student may need to provide documentation to support their inability to complete the class
 - Teachers will create an individualized plan for the student and the student will be given one full term to make-up the assignments
 - Once the work is complete, the student will receive the grade earned
 - Students who do not complete the assignments by the end of the term will receive a failing grade for the class
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INSTRUCTION

- Classroom instruction during remote learning will emphasize quality over quantity, be data-driven and based on the student's individual needs and abilities
- Teachers will use instructional strategies to differentiate and address students needs through small group instruction and course placements
- Technology integration will be consistent in every classroom to provide resources to meet those needs
- At the elementary level, instructional coaches will provide support and resources to assist teachers by modeling lessons, analyzing data, and implementing professional development

Quality over Quantity

- Which standards were missed or partially covered?
- What are the essential standards at the current grade level?
- What are the skills required to master the missed or partially covered standards?
- Will the standard stand alone in instruction or can it be layered in the current grade-level standard?

Illinois State Board of Education Engagement Suggestions

Grade Level	Minimum	Maximum	Recommended Length of Sustained Attention
Pre-K	20 minutes/day	60 minutes/day	3-5 minutes
K	30 minutes/day	90 minutes/day	3-5 minutes
1-2	45 minutes/day	90 minutes/day	5-10 minutes
3-4	60 minutes/day	120 minutes/day	10-15 minutes

COMMUNICATION AND ENGAGEMENT

Principal

- Principal will have daily emails to staff and parents through Schoolmessenger
- Principals will do weekly videos for staff and families on a variety of topics
- Items will also be shared on Facebook and Twitter
- Send daily announcements via email, Youtube, Facebook, and/or Twitter.
- Meet with teachers and staff weekly using Google Meet/Zoom
- Send monthly surveys to parents and teachers
- Share daily activities and creative lessons that your teachers are posting with the rest of your staff and community via social media, Google+, and/or email.
- Share professional development, educational articles and/or conduct book study
- When invited, attend IEP meetings via Google Meet.
- Attend PLC meetings
- Utilize Instructional Coaches, Coordinators and Department Chairs for projects you are working on
- They can assist with data analysis, research, resources and/or professional development

Teachers

- Teachers will share videos, read books, give shout outs, etc. via Facebook and Twitter...
- Teachers will be expected to use Google Classroom and/or DOJO (or whatever the district directs) for on-line learning
- In addition, teachers will be expected to use the on-line components of the Renaissance Learning programs recently purchased
- Send weekly announcements to parents via email, Skyward, ClassDojo, or Google Classroom
- Announcements should include weekly lessons and activities, including activities for students without internet access (hopefully this will be solved through the district's efforts to provide internet access to all students)
- Recorded or live lessons should be shared daily and teachers should connect with students using Google Meet several times a week
- Lessons and activities should reinforce skills that have already been introduced in addition to teaching new material
- Have one on one digital tutorials with students who need extra support.
- Special Education teachers check in regularly with the students on your caseload, collaborate with your general education colleagues and related service providers, and continue to document all contacts home in the contact section of Skyward
- When invited, attend IEP meetings via Google Meet
- Title teachers and ELL teachers should provide services with individual students on a rotating schedule
- Attend scheduled meetings with your administration and coordinators using Google Meet

- PLC teams should meet weekly using Google Meet, for 1-hour to discuss lesson plans, activities, digital and non-digital communication and share ideas. This time is flexible and can be determined by the team. Please keep agendas for these meetings
- Utilize your instructional coaches and coordinators as a resource for lesson planning, professional development and instructional resources.
- Share ideas via social media and Google+

Non-Certified Staff

- Conduct regular wellness checks via phone and in person, when possible, on teacher-identified groups of disengaged students
- Deliver instructional materials, digital devices, etc. to transportation-less students and families
- Form support groups to encourage social interactions for students struggling with the change in learning environment
- Conduct small-group, research-based counseling sessions to support students' social, emotional and behavioral health
- Form parent support groups to help parents navigate remote and blended learning expectations, technological challenges, employment challenges, etc.
- Provide academic and emotional support to students before, during and after class sessions
- Assist classroom teachers with relevant educational duties (attendance, organization, small/large group instruction, etc.)
- Participate in virtual/remote classrooms to better assist students during class times or online availability
- Collaborate with classroom teacher(s) on content and delivery systems

STUDENT RESPONSIBILITIES

- Review assigned work
- Complete your assigned work by the due date
- Ask clarifying questions when you need help or don't understand
- Be respectful to yourself, teachers and peers.

PARENT/GUARDIAN RESPONSIBILITIES

- Review work assigned to the student
- Reserve a space for students to complete remote learning work
- Encourage students to get enough sleep
- Set sensible time limits for technology use
- Talk to students about their work every day
- Help students establish and follow regular daily routines.

STUDENTS RECEIVING SPECIAL EDUCATION SERVICES

1. Students who receive special education services in the general education setting will continue to receive assignments from their general education teacher. The Special Education Teacher will continue to make modifications and accommodations for the students based on each of their individual IEPs. They will continue to check in with the students in their classes to check for understanding and provide assistance in completion of assignments and learning activities. The General Education Teacher and The Special Education Teacher should collaborate to ensure the assignments support the student's progress towards their IEP goals and objectives.
2. Students who receive special education services in the general education and special education setting will receive assignments and activities from their general education teacher and from the special education teacher. The Special Education Teacher will continue to make modifications and accommodations for the students based on each of their individual IEPs. They will continue to check in with the students in their classes to check for understanding and provide assistance in completion of assignments and learning activities. The General Education Teacher and The Special Education Teacher should collaborate to ensure the assignments support the student's progress towards their IEP goals and objectives.
3. Students who receive special education services in the Special Education Setting will receive all of their assignments and activities from their special education teacher(s). The Special Education Teacher will continue to make modifications and accommodations for the students based on each of their individual IEPs. They will continue to check in with the students in their classes to check for understanding and provide assistance in completion of assignments and learning activities. The assignments and activities assigned should all support the student's progress towards their IEP goals and objectives.
4. Related Services: Speech, Social Work, Occupational Therapy, Physical Therapy, Adapted PE

Each student's case manager and related service provider(s) should collaborate with the parents/guardians of the students on their caseloads to determine the services which can be provided via consult, telephone conferences, Google Meets, an online therapy platform, etc. Additional resources may be posted to the District backpack and/or emailed/mailed to parents/guardians which may include home practice activity resources, including videos, website links, etc. These team decisions should be based

upon the student's goals and objectives outlined in their IEPs and take into consideration available technology as well as the amount of time the student will need to dedicate to their core academics. The related service provider and parents/guardians will develop an agreed upon schedule and mode to deliver the services. These plans should be revisited often and adjusted as necessary to meet each student's individual needs.

5. IEP Meetings

Will continue as scheduled via Google Meets. Please watch your emails for invitations and any important changes to the schedule from your IEP Coordinators

6. Initial Evaluations/Re-evaluations

Will be completed to the greatest extent possible unless they require face to face assessment components in which case they must be postponed until school resumes in order to keep staff and students safe and abide by the shelter in place order and social distancing guidelines.

SOCIAL EMOTIONAL ACTIVITIES OUTSIDE REMOTE LEARNING

The health and mental well-being of students is our top priority. Accommodations and modifications can and should be done when appropriate for students and their mental health.

Suggestions for Additional Activities

Mind

- Reading, e.g., independent reading, listening to someone else read, audiobooks
- Puzzles, Word searches
- Write a story
- Count money
- Draw a map of your neighborhood
- Building with blocks or Legos
- Listen to a podcast, watch a documentary, invent something

Body

- Take a walk
- Dance
- Exercise
- Fine/gross motor activities
- Stretch or do yoga
- Play a sport

Spirit

- Listen to music or sing
- Playing (inside or outside)
- Creative arts
- Coloring or drawing
- Imaginative play
- Meditate
- Do something you've been avoiding

Environment

- Clean up your room
- Do age-appropriate chores
- Gardening
- Fix something broken
- Take care of pets or plants
- Cook or bake

Family

- Write a letter to someone
- Play board games with a family member
- Tell jokes or riddles
- Build a fort and tell stories in it
- Offer to help someone

MAINTAINING CONNECTEDNESS TO THE COMMUNITY

- FREE student meal service is provided to ALL children in the CUSD 10 community during the COVID-19 pandemic closure
- We encourage families to take advantage of this offer to ensure all of our children are fed
- Meals are made by our Sodexo food service staff and are distributed once a day in brown bags that include: one student lunch and a grab & go breakfast item for the following morning

The district provides a brown-bag lunch service via drive-thru pick up at selected locations and bus delivery routes

*See Unit 10 Plan for complete details regarding grading, attendance, special education, etc.

