



## PERMISSION FOR EARLY DISMISSAL ON FINAL EXAM TESTING

Dear Parent/Guardian:

Final Exams will take place at Collinsville High School on December 16, 17 and 18. Parents wishing to have their child/children excused before the regularly scheduled end of day on exam days **MUST** complete this form for each child and return it to the high school office ON OR BEFORE December 11, 2015.

Your signature below signifies your permission for your student to be released early on December 16, 17 or 18, 2015 following their required scheduled exam.

Please check the date(s) and time your student will be dismissed early from school due to excuse from study hall/lunch (5<sup>th</sup> hour on December 16, or 3<sup>rd</sup> hour on December 17, or 4<sup>th</sup> hour on December 18).

Wednesday, December 16, 2015

Thursday, December 17, 2015

Friday, December 18, 2015

\_\_\_ 12:55PM (5<sup>th</sup> period lunch/study hall)

\_\_\_ 11:15AM (3<sup>rd</sup> period lunch/study hall)

\_\_\_ 11:15AM (4<sup>th</sup> period lunch/study hall)

Grade

Please Print Student Name Here

Please Print Parent/Guardian Name

\_\_\_ I give permission for my child to drive himself/herself home (Students with parking permits).

\_\_\_ I will pick my child up from the CHS campus and escort him/her home.

Parent/Guardian Signature of Approval

Parent/Guardian Contact Phone No.

Please note:

\*Students are required to be in attendance for all academic final exams: 1) during the class periods(s) and 2) on the days(s) assigned.

\*Students may leave the CHS campus at the scheduled time of the student's assigned lunch/study hall class period as long as they submit a parent/guardian signed permission form to the high school office. (No handwritten notes or requests via phone will be accepted for early dismissals).

\*Students are expected to be in class for the duration of the entire exam period.

\*Documentation from a medical physician is required for students missing any final exams.

\*If a student misses the first semester final exam(s) with a documented absence, he/she will be expected to make up these exams no later than the first three days of the second semester.

\*Students will not be permitted to complete semester exams before the scheduled exam period.

\*Students may not be permitted to make up final exams for unexcused absences that occur on a final exam day.

### Collinsville High School Final Exam Schedule

BELL SCHEDULE FOR FINAL EXAMS  
2015-2016  
1<sup>st</sup> SEMESTER

#### WEDNESDAY, DECEMBER 16, 2015

7:55-8:40-6<sup>th</sup> Period (45)  
8:45-9:25-7<sup>th</sup> Period (40)  
9:25-9:30-Passing (40)  
9:30-10:10-1<sup>st</sup> Period (40)  
10:10-10:15-Passing (40)  
10:15-10:55-2<sup>nd</sup> Period (40)  
10:55-11:00-Passing  
11:00-11:55-3<sup>rd</sup> Period (25)  
11:00-11:25-3a (25)  
11:30-11:55-3b (25)  
12:00-12:55-4<sup>th</sup> Period and Lunch Study (25)  
12:00-12:25-4a (25)  
12:30-12:55-4b (25)  
12:55-1:00-Passing  
1:00-2:25-5<sup>th</sup> Period Final Exam (85)  
1:00-1:25 All 5<sup>th</sup> hour lunches (25)  
1:30-2:25 All 5<sup>th</sup> hour study halls (65)

VOCATIONAL Section B Final 7:55-8:40 & 12:30-2:25 (160)

#### THURSDAY, DECEMBER 17, 2015

7:55-9:30 - 1<sup>st</sup> Period Final  
9:30-9:40 - Passing  
9:40-11:15 - 2<sup>nd</sup> Period Final  
11:15-11:25 - Passing  
11:25-12:55 - 3<sup>rd</sup> Period Final  
11:25-11:50 All 3<sup>rd</sup> hour lunches  
11:55-12:55 All 3<sup>rd</sup> hour study halls

VOCATIONAL - Section A Final 9:40-11:15 & 11:25-12:55 (185)

#### FRIDAY, DECEMBER 18, 2015

7:55-9:30 - 6<sup>th</sup> Period Final  
9:30-9:40 - Passing  
9:40-11:15 - 7<sup>th</sup> Period Final  
11:15-11:25 - Passing  
11:25-12:55 - 4<sup>th</sup> Period Final  
11:25-11:50 All 4<sup>th</sup> hour lunches  
11:50-12:55 All 4<sup>th</sup> hour study halls

STUDENT DISMISSAL IS 12:55 ON THURSDAY AND FRIDAY

## Collinsville High School Mission Statement

*The Kahok Family offers and embraces opportunities for everyone to reach his/her fullest potential.*