

Collinsville High School

2018 Summer School Program – Informational Packet

Registration Information

Collinsville High School accepts registration packets on a first-come, first-served basis and is complete only when all registration forms and payment have been received. Only students with complete registrations will be added to a class roster.

Registration closes Friday, May 18, 2018. Minimum enrollment for all courses is 16 students. In case of cancellation, registration fees will be returned. Those students who register for a class that is cancelled due to low enrollment may choose to be reimbursed or to enroll in another class after the May registration deadline, if space is still available. Instruction fees for the 2018 Summer School Program are \$100.00 per .5 credit session. Students may take a maximum of two .5 credit courses (\$200.00 total).

There is a tuition fee of \$50.00 for out-of-district students. The tuition fee is applicable regardless of the number of credits for which an out-of-district student registers. The tuition fee is in addition to the appropriate instructional fee.

Completed online registration and full payment must be completed by the end of the day on Friday, May 18. Please direct any questions to CHS Counseling Department. Office hours are 7:15 a.m. to 3:30 p.m. or call (618) 346-6320 ext. 1129.

THERE ARE NO REFUNDS OF SUMMER SCHOOL FEES! (EXCEPT AS NOTED ABOVE)

Summer School Attendance Policies

Attendance is essential during the Summer School Program as these are concentrated programs of 60+ class hours per session.

- Students are allowed two absences during a session in Summer School. A student will be dropped from class on the third absence of the session, with no refund.
- No partial absences are allowed
- Students will not be excused from summer school for vacation/camps/work, etc.
- No early dismissals will be allowed. If a student needs to leave early for any reason, s/he will receive an absence
- No student is allowed to go to his/her car or to the parking lot during sessions. If a student does, s/he will be considered absent for the session.

Attempts may be made to contact the parent/guardian upon the second absence. This may be done as a courtesy to remind families of a possible drop in the event of a third absence. Parents are strongly encouraged to monitor tardies, attendance, and grade on Skyward Parent Portal.

- Tardiness is defined as reporting up to 5 minutes late at the beginning of the class or returning late from break.
- Reporting to class or returning from break in excess of (over) 5 minutes late is considered an absence.
- Two tardies to class is considered one absence

- No early dismissals will be allowed. If a student needs to leave early for any reason, s/he will receive an absence

Final exams will be taken on July 3, 2018. No final can be taken early or late; no exceptions

Session 1 = 7:30 a.m. – 9:00 a.m.

Session 2 = 9:30 a.m. – 11:00 a.m.

Rules & Regulations

Schedule Changes:

The last day to drop a class and not receive a grade of F is June 5, 2018.

No schedule changes are permitted

Discipline:

- Any disciplinary referrals could result in dismissal from the Summer School Program
- All rules in place for the 2017-2018 school year, reflected in the student handbook, are in effect for Summer School
- Any student caught smoking, using, or possessing tobacco/substances/look-alikes will be dropped from the program
- Students may not use lockers during summer school.
- Some sections of the building will be closed to students during the summer. These sections of the building will not be used for summer school and are being cleaned and prepared for the opening of school in the fall. Students who are in these sections without proper authorization will be dropped from the program. This includes the parking lot.

Transportation & Lunch

- Students are responsible for providing their own transportation to and from summer school
- Any student possessing a valid driver's license may drive to school for summer school. There is no cost. Please be advised that all school policies regarding search of vehicles on school property will apply to any student who drives to school.
- Lunch will not be offered during summer school. A soda machine will be available to students. Students planning to attend the full day should bring lunch to school. Students are allowed to leave during their lunch break, but the tardy policy applies if the student returns late from lunch

Schedule

Student schedules and room assignments will be accessible on Skyward. Additionally, room/teacher assignments will be posted on door number 33 of the main building on the first day of summer school.

Course Offerings, Dates, & Times

Classes will be held at CHS Monday through Thursday beginning June 4, 2018 through July 3, 2018.

Session 1 - 7:30-11:00 a.m. and Session 2 - 11:30 a.m. – 3:00 pm

Traditional Courses

<u>7:30 a.m. – 11:00 a.m.</u>	<u>11:30 a.m. – 3:00 p.m.</u>
Algebra 1A Paced (021011)	Algebra 1B Paced (022012)
Algebra 1 Semester 1 (021021)	Algebra 1 Semester 2 (021022)
Algebraic Concepts Semester 1 (023031)	Algebraic Concepts Semester 2 (023032)
Geometry with Math Models Semester 1 (023011)	Geometry with Math Models Semester 2 (023012)
Computer Applications (101012)	Consumer Education (101101)
English 1 Semester 1 (011011)	English 1 Semester 2 (011012)
English 2 Semester 1 (012011)	English 2 Semester 2 (012012)
English 3 Semester 1 (013011)	English 3 Semester 2 (013012)
Senior Composition (014021)	Senior Literature (013092)
Government (041011)	Health (082012)
World Geography Semester 1 (042021)	World Geography Semester 2 (042022)
PE (081011)	PE (081012)

Math and English courses may be taken only as make-up courses resulting from a failure during the regular school year. Math and English courses cannot be taken for advancement purposes.

Driver's Education classes are available at a cost of \$250.00 and are arranged by Mr. Hollingshead. He can be reached at 618-346-6320 ext. 1117 or fholling@cusd.kahoks.org

How to Register

1. Go to <https://kahoks.revtrak.net/>
2. Click on the CHS Summer School link
3. You will be directed to the online registration and payment portal. A tutorial is available to guide you from there.